

**MINUTES OF THE PRE-BID MEETING WITH RESPECT TO "SERVICE CONTRACT
FOR LABORATORY MAINTENANCE AND ALLIED SERVICES AT NCBS,
BENGALURU" HELD ON 30.01.2026 @ 15:00Hrs**

I) The following bidders are attended the pre-bid meeting:




1. M/S. Sree Vignesh Enterprises, Bengaluru
2. M/S. Viskaan Associates, Bengaluru
3. M/S. Venkateshwara Enterprises, Bengaluru

II) Following details are explained to the bidders:

1. Tender advertised for Service contract for Laboratory Maintenance and Allied Services at NCBS, Bengaluru
2. Tender published in GeM portal and all the bidders require to participate through GeM only.
3. Detailed scope of work explained to all the bidders as per NIT document published in GeM.
4. Bidders should assess the quantity of each work as mentioned in the NIT document and instructed to submit the offer accordingly.
5. The scope of work mentioned in NIT document is item wise contract.
6. Bidders should follow all statutory Govt., norms like., ESI, PF, Medicaim etc.,
7. Bidders should pay salary to their employees, well above the central minimum wages.
8. Bidders should have minimum 3 years of experience in providing Laboratory Services in reputed Scientific Research organization.
9. Staff should have adequate years of experience in handling (a) autoclave, distillation apparatus, oven (b) Maintaining Tissue Culture Laboratories (c) preparing media and buffers (d) maintaining gas manifold systems.
10. The scope of work mentioned in the NIT document should be performed at high standard.
11. Bidders should have valid License issued by the competent authority and should have valid, ESI, PF and GST registration certificate.
12. Bidders required to submit Solvency certificate from their Banker, validity within one year.

III) Questions raised by the Bidders and following clarifications are given:

1. A query was raised regarding uniforms and shoes. It was clarified that the provision of uniforms and shoes to staff is entirely within the bidder's scope. The bidder shall submit the quote inclusive of all applicable charges.
2. A bidder inquired about the number of personnel currently handling the work. It was informed that 13 personnel are presently engaged in managing the scope of work as outlined in the tender in three shifts i.e., first shift, general shift and second shift.
3. Relaxation in Security Deposit was sought by the bidder and clarified that the Security Deposit is 5% only without any relaxation as per the NIT document.

 Ranjith P P	 Indu Bala	 Jayagopal A
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