

Sub: Minutes of the Pre-bid Meeting held on 31/10/2025 @ 15.00hrs for providing Security Coverage for NCBS (Security Guard and Supervisor for NCBS)

NCBS has issued a 2 Part Public Tender for procurement of Services for providing Security Coverage for NCBS (Security Guard, Sr. Supervisor and Supervisor) and the pre-bid meeting was held on 31/10/2025 @ 15.00hrs at NCBS Lecture Hall (HAAPUS) and the following Agencies participated.

1. M/s. Naveen Security Services
2. M/s. Private Eye Private Limited
3. M/s. Universal Personnel Security
4. M/s. Sincere Security Services
5. M/s. Black Belt Commandos
6. M/s. Professional Security Services
7. M/s. Five Force Security Solutions Pvt. Ltd.,
8. M/s. Vishal Security Force
9. M/s. Veera Security Force
10. M/s. Sri Vinayaka Enterprises
11. M/s. Pallavi Facility Services
12. M/s. Vinayaka Enterprises
13. M/s. Detectwell Security Services Pvt. Ltd.,
14. M/s. Sharpwatch Investigation Security Services Pvt. Ltd.,
15. M/s. Impressive Hospitalities Pvt. Ltd.,
16. M/s. SCB Facility Services
17. M/s. Sree Vinayaka Enterprises
18. M/s. Spoorthy Integrated Solutions Pvt. Ltd.,

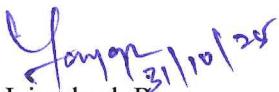
The participants were briefed about the Scope of Work and the following points were explained in detail:

1. Performance Certificate from the existing Clients, min 3, for similar work, issued April 2025 onwards.
2. The entire tender document (each page) to be duly singed along with seal as a token of acceptance and submitted along with the technical bid.
3. Pg. No.2, Sl.No.6 of tender document i.e., total strength of deployment required Sr. Supervisor – 1 No., Supervisor – 9 No., Guard – 43 Nos including reliever. Nominal roll and Bio-data of the Security Staff for the proposed manpower to be enclosed.
4. Pg. No.4, Code of conduct available in NCBS web page shall be checked.
5. The Financial bid breakup shall be as per Price Format. Breakup for Sr. Security Supervisor and Supervisor shall be indicated, as there is no provision in GeM Portal for indicating Sr. Security Supervisor.
6. Please note that the “Financial document indicating the Price Breakup required” is enabled as “Yes” in the GeM bid document and the Breakup as per PRICE FORMAT to be uploaded by the bidders.
7. Pg. No.28, Sl.No.5 a) The Estimated quantities is as per Annexure A, Scope of Work of the tender document.
8. The qualification for Supervisor and Sr. Supervisor is Graduation and 10th class, pass for Guards.
9. Police Verification Certificate is compulsory.
10. Pg. No.27, Information to Tenderers was explained along with scope of work.
11. Minimum Uniform and Washing Allowance are fixed as indicated in the GeM Portal.
12. Please upload only relevant documents as per Pg. No.27.
13. ESI or Group Medical Insurance, in lieu of ESI, for those who are not covered under ESI, Group Insurance to be provided upto Rs.3Lakhs subject to maximum of amount reimbursable premium equivalent to ESI (i.e., 3.25% of Salary or Wage upto Rs.21,000/- p.m).
14. Salary should be paid within 7th of every month.
15. Service Charges less than 3.85% will not be considered.

16. Security Deposit @ 3% of the Contract Value shall be submitted in the form of Bank Guarantee within 15 days of award of the Contract.
17. The Minutes of the Meeting will be uploaded in NCBS Website.
18. Site Visit form to be uploaded by all the bidders.
19. The Agencies were informed to submit the Financial bid value per year and was explained that the Contract with the Centre will be awarded for a period of 12 months (initially 3 months and if the services are found to be satisfactory, the Centre reserved the right to extend the contract for a further period of 9 months on same terms and conditions). Based on the performance, the Contract shall be further extended on same terms and conditions.



H S Venkataramana
Engineer – F



Jaiprakash R
Jr. Engineer – D



Nirmala K S
Admin Assistant – B