

Minutes of Pre-Bid Meeting Catering Service held on 13.10.2023 through Zoom

The following bidders attended the Pre- Bid Meeting

- M/s. Bluegent
- M/s. Elixir India Food services LLP
- M/s. Ideal Solutions Pvt. Ltd
- M/s. Quess Corp
- M/s. Krishna Upahar
- M/s. Panorama Enterprises
- M/s. Nirmitee Services
- M/s. Pooja Hospitality services
- M/s. Carewell Services
- M/s. Chef Talk food and Hospitality Services Pvt. Ltd

Following details are explained to all the bidders

- ✓ Tender advertised for Catering and hospitality services at NCBS
- ✓ Tender published in GEM and all the bidders should apply through GEM only
- ✓ It is purely providing manpower to run the canteen facility at NCBS and on-site cooking unit.
- ✓ Contractor should have minimum 3 years' experience in similar type of contract and providing catering services.
- ✓ Centre will provide manpower, fully equipped kitchen, electricity, water and empty LPG cylinders (Contractor should refill the cylinders), billing computers and billing application.
- ✓ Contractor should pay salary to the employees as per central minimum wages.
- ✓ Contractor should follow all statutory government norms
- ✓ All the consumables like vegetables, fruits, grocery items, refilling of LPG, Kitchen cleaning materials etc. are to be provided by contractor.
- ✓ The final price quoted by bidders should be inclusive of GST of 18% as it is manpower supply contract.
- ✓ Contractor shall provide bonus to eligible employees (as per bonus act) and the same shall be reimbursed by institute upon submission of invoice.
- ✓ All the employees should cover with ESI/Medical insurance and it is reimbursed by institute.
- ✓ The bidders should submit their Financial Bid in GeM Portal for **PER YEAR ONLY**.


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- ✓ The tender for Catering and Hospitality Services vide GeM Bid No.GEM/2023/B/4024942 published under Custom bidding. All the participating bidders should submit their price as per Table – B, on per YEAR BASIS in the GeM Portal. In other words, the final consolidated price (including tax) should PER YEAR basis. Any bidder not complying to this condition, their bids will be liable to be rejected.
- ✓ The bidder should submit minimum floor price service charges as per OM No.F.6/1/2023-PPD dt.06/01/2023.


Questions raised by contractor and following clarifications are given

- ✓ All the bidders should submit solvency certificate worth Rs-62.4 Lakhs with one year valid. (not required to submit in favor of tender no)
- ✓ GST applicable for contractor margin, contractors are requested to edit the column in TABLE-B (page no-31) and quote price accordingly.
- ✓ As it is manpower supply contract applicable GST is 18%
- ✓ MSME Exemption is applicable only for EMD
- ✓ Minimum 3 years' experience in similar type of work providing catering services is mandatory for all the bidders.
- ✓ Employer contribution of ESI and PF shall be reimbursed by institute upon submission of necessary documents with monthly bill.
- ✓ Food items selling price has been fixed by institute contractors are not allowed to sell more than that.
- ✓ The food items rate mentioned the price list (Page no-16-20) are inclusive of GST.
- ✓ Providing catering for the special events the minimum selling price has been fixed by institute to make sure maintaining of quality of foods, the price quoted by contractor should not lesser than that. (Annexure-Page no-21)


Mr. Prashanth Murthy C
Administrative Officer (Services)


Mr. Sreenivasulu V
Administrative Assistant (B)


Mr. Rajesh K
Administrative Assistant (B)


Ms. Nirmala K.S
Sr. Clerk – A

No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

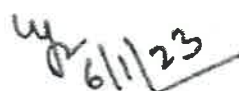
264 C, North Block, New Delhi.
Dated the 6th January, 2023.

OFFICE MEMORANDUM

Subject: Proposal on Minimum Floor price for minimum wage based Manpower Outsourcing Service.

The undersigned is directed to refer to Government e-Marketplace (GeM) OM No. 9/JS&ACEO/2022 dated 22.12.2022 regarding the subject cited above and to say as under:

- a. The minimum service charges in the procurement of Manpower Outsourcing Service may be fixed as 3.85% (3% profit plus transaction charges, which are 0.85% at present) as proposed by GeM.
 - b. The procuring entities can also fix the service charge above 3.85% with proper justification on file, wherever required. However, such charges should not exceed 7% (including transaction charges) in any case.
 - c. Least Cost System (LCS) may be considered for procurement, wherever appropriate, especially in high value cases.
2. This issues with the approval of Finance Secretary.


(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
email: kanwal.irss@gov.in

To

Shri Prashant Kumar Singh,
Chief Executive Officer,
Government e-Marketplace,
2nd Floor, Jeevan Bharati Building,
Janpath, New Delhi.
e-mail: ceo-gem@gov.in


No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

169-B, North Block, New Delhi,
23.06.2023

OFFICE MEMORANDUM

Subject:- Minimum Floor price for minimum wage based Manpower Outsourcing Service – reg.

This office OM No. 6/1/2023-PPD dated 06.01.2023 on the subject referred above is being forwarded for kind information and necessary action. The same may be kept in view while issuing new tenders for outsourcing of manpower.


23.6.23
(Sanjay Aggarwal)
Advisor(Procurement Policy)
Tel.24621304
email: sanjay.aggarwal68@nic.in

To

Secretaries of all Ministries/ Departments.