

Minutes of Pre-Bid Meeting Environmental Maintenance of Buildings held on 12.10.2023 thro' Zoom

The following bidders attended the Pre- Bid Meeting

- M/s.Durga Facility Services
- M/s.Sree Vignesh Enterprises
- M/s.Viskaan Associates
- M/s.Quess Corp
- M/s.Rao Ideal Solutions Pvt.Ltd
- M/s.Panorama Enterprises

Following details are explained to all the bidders

- ✓ Tender advertised for housekeeping services at NCBS and housing complex
- ✓ Tender published in GEM and all the bidders should apply through GEM only
- ✓ It is purely Sq.Ft. contract not manpower contract
- ✓ Bidders should quote their bids with inclusive of manpower, material (Cleaning Agents), GST etc.
- ✓ Contractor should pay salary to the employees as per central minimum wages.
- ✓ Contractor should follow all statutory government norms
- ✓ **The tender for Environmental Maintenance of Buildings vide GeM Bid No. GEM/2023/B/4025383 published under Custom bidding. All the participating bidders should submit their price as per Rate Chart, on per YEAR BASIS in the GeM Portal. In other words, the final consolidated price (including tax) should be per YEAR BASIS. Any bidder not complying to this condition, their bids will be liable to be rejected.**
- ✓ **The bidder should submit minimum floor price service charges as per OM No.F.6/1/2023-PPD dt.06/01/2023.**

Questions raised by contractor and following clarifications are given


- ✓ All the employees should cover either ESI/Mediclaim Insurance and the cost should be borne by the contractor.
- ✓ Centre will not reimburse to contractor any bills other than monthly bill.
- ✓ Contractor should provide bonus to eligible employees as per government norms and Centre will not reimburse the amount.
- ✓ Bidders are requested to calculate and quote the price per month and indicate the value in the rate chart accordingly and the same value should be matching with per annum.
- ✓ All the machineries are provided by institute and maintenance done by institute

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- ✓ Security deposit is 10% of contract value there is no any changes.
- ✓ The bidders should submit their Financial Bid in GeM Portal for **PER YEAR ONLY** and should **submit the Rate Chart breakup also. The Value to be indicated in the GeM Portal should be all inclusive. The Rate Chart for additional areas on request will be considered as Unit Rate Contract and the price to be included in GeM Financial bid.**


Mr. Prashanth Murthy C
Administrative Officer (Services)


Mr. Rajesh K
Administrative Assistant (B)


Mr. Sreenivasulu V
Administrative Assistant (B)


Ms. Nirmala K.S
Sr. Clerk – A

No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264 C, North Block, New Delhi.
Dated the 6th January, 2023.

OFFICE MEMORANDUM

Subject: Proposal on Minimum Floor price for minimum wage based Manpower Outsourcing Service.

The undersigned is directed to refer to Government e-Marketplace (GeM) OM No. 9/JS&ACEO/2022 dated 22.12.2022 regarding the subject cited above and to say as under:

- a. The minimum service charges in the procurement of Manpower Outsourcing Service may be fixed as 3.85% (3% profit plus transaction charges, which are 0.85% at present) as proposed by GeM.
 - b. The procuring entities can also fix the service charge above 3.85% with proper justification on file, wherever required. However, such charges should not exceed 7% (including transaction charges) in any case.
 - c. Least Cost System (LCS) may be considered for procurement, wherever appropriate, especially in high value cases.
2. This issues with the approval of Finance Secretary.

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6/1/23
(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
email: kanwal.irss@gov.in

To

Shri Prashant Kumar Singh,
Chief Executive Officer,
Government e-Marketplace,
2nd Floor, Jeevan Bharati Building,
Janpath, New Delhi.
e-mail: ceo-gem@gov.in


No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

169-B, North Block, New Delhi,
23.06.2023

OFFICE MEMORANDUM

Subject:- Minimum Floor price for minimum wage based Manpower Outsourcing Service – reg.

This office OM No. 6/1/2023-PPD dated 06.01.2023 on the subject referred above is being forwarded for kind information and necessary action. The same may be kept in view while issuing new tenders for outsourcing of manpower.


23.6.23
(Sanjay Aggarwal)
Advisor(Procurement Policy)
Tel.24621304
email: sanjay.aggarwal68@nic.in

To

Secretaries of all Ministries/ Departments.