



Bid Number: GEM/2022/B/2746991

Dated: 16-11-2022

# **Bid Document**

|   | Bid Details   |  |  |
|---|---|--|--|
| Bid End Date/Time   | 20-12-2022 14:00:00   |  |  |
| Bid Opening Date/Time   | 20-12-2022 14:30:00   |  |  |
| Bid Offer Validity (From End Date)                                    | 120 (Days)  |  |  |
| Ministry/State Name   | Pmo   |  |  |
| Department Name   | Department Of Atomic Energy   |  |  |
| Organisation Name   | N/a   |  |  |
| Office Name   | Karnataka   |  |  |
| Item Category   | Custom Bid for Services - Hiring of Vehicles for Scheduled<br>Trips Sedan Car Hatchback Car 12 seater and 41 seater bus   |  |  |
| Contract Period   | 1 Year(s)   |  |  |
| Past Experience of Similar Services required                          | Yes   |  |  |
| MSE Exemption for Years Of Experience and Turnover                    | Yes   |  |  |
| Startup Exemption for Years of Experience and Turnover                | No  |  |  |
| Document required from seller   | Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |  |  |
| Bid to RA enabled   | No  |  |  |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days  |  |  |
| Estimated Bid Value   | 6480000   |  |  |
| Evaluation Method   | Total value wise evaluation   |  |  |
| Financial Document Indicating Price<br>Breakup Required               | Yes   |  |  |

## **EMD Detail**

| Advisory Bank | HDFC Bank |
|---------------|-----------|
| EMD Amount    | 130000    |

# ePBG Detail

| Advisory Bank                       | HDFC Bank | 10 |
|-------------------------------------|-----------|----|
| ePBG Percentage(%)                  | 2.00      |    |
| Duration of ePBG required (Months). | 24        |    |

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Accounts Officer NCBS TIFR, GKVK, Bellary Road Bangalore - 560 065. (Kameshwara Rao)

#### **Splitting**

Bid splitting not applied.

#### **MSE Purchase Preference**

|                         | 10 I II |
|-------------------------|---------|
|                         |         |
| MSE Purchase Preference | Yes     |
|                         |         |

- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
- 3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

## Additional Qualification/Data Required

Introduction about the project /services being proposed for procurement using custom bid functionality:  $\underline{1668595751.pdf}$ 

Instruction To Bidder:1668595757.pdf

Pre Qualification Criteria ( PQC ) etc if any required 1668595762.pdf

Scope of Work: 1668595767.pdf

Service Level Agreement (SLA): 1668595775.pdf

Payment Terms: 1668595783.pdf

GEM Availability Report ( GAR):1668595880.pdf

Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid): 1668595893.pdf

Custom Bid For Services - Hiring Of Vehicles For Scheduled Trips Sedan Car Hatchback Car 12 Seater And 41 Seater Bus ( 1 )

## **Technical Specifications**

| Specification  | Values  |
|--|---|
| Core   |   |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | Hiring of Vehicles for Scheduled Trips Sedan Car<br>Hatchback Car 12 seater and 41 seater bus |
| Regulatory/ Statutory Compliance of Service  | YES   |
| Compliance of Service to SOW, STC, SLA etc   | YES   |
| Addon(s)   |   |

## **Additional Specification Documents**

#### Consignees/Reporting Officer

| S.No. | Consignee/Reporti<br>ng Officer | Address   | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional<br>Requirement |
|-------|---------------------------------|---|--|---------------------------|
| 1     | Prashanth K                     | 560065,National Centre for<br>Biological Sciences NCBS-TIFR,<br>GKVK CAMPUS, BELLARY ROAD,<br>BANGALORE | 1  | N/A                       |

# **Buyer Added Bid Specific Terms and Conditions**

#### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

## 2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 3. Service & Support

The Service Provider must own 30% of the bid quantity of vehicles in Service Provider's name or in the name of the proprietor / partner of the Service Provider. Necessary documents relating to proof of ownership will be uploaded by the bidder for verification of the buyer. Such Service Provider owned vehicles will be part of the fleet to be deployed by the Service Provider in case he gets the contract against this bid.

#### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of NCBS, payable at Bangalore.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of NCBS payable at Bangalore. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

## **INFORMATION TO TENDERERS**

The Tender shall be evaluated under 2 (Two) Bid System

- 1. i) Technical Bid
- 2. ii) Financial Bid

#### **Technical Evaluation shall comprise of**

#### I. Mandatory

- 1. A. Should have a valid Registration Certificate of the Firm/Agency/Company.
- B. Registration/Recognition from State/Central Tourism Department
- C. The contractor should have a valid PAN Number issued by the Income-Tax Authority
- 2 Should confirm that all Vehicles to be provided should be year 2019 and above model

| SL<br>NO | TECHNICAL EVALUATION CRITERIA WITH MARKS  | MARKS |
|----------|---|-------|
| I        | Audited Financial Statement of last 3 years (Balance Sheet & P&L A/c)   | 15    |
| II       | The Contractor should have 5 years' experience in providing Transport for Scheduled Trips in R & D Institutions / medium / large establishment / Public Sector Undertakings / Government Organizations / IT Companies etc. Details to be furnished. |       |
| HI       | The contractor should have executed Single Contract of Rs.52 Lakhs or two Contracts of Rs.39Lakh or more during the last two Financial Years. Work Order Copy should be enclosed.   |       |
| IV       | Performance Certificate from existing Clients (excluding NCBS) (should be on or after 01/01/2022)   | 25    |
| V        | The Contractor should own in firm's name at least THREE vehicles (Mini Bus/Hatchback Car/Sedan Car) (should be year 2019 and above model). Copy of the RC book should be enclosed.  |       |
| VI       | All Vehicles should have GPS devices with RFID facility.  | 5     |
| VII      | Drivers to be deployed should have minimum 5 years' experience after obtaining valid Driving License.   | 5     |
| IX       | Geographic Scope / Location to Service NCBS Operations  | 5     |
|          | TOTAL MARKS   | 100   |

The proposals shall be evaluated in two stages: (1) Technical and (2) Price / Financial. A minimum qualifying mark is set and only those Contractors whose Technical proposals score the minimum mark of 75% and above shall be considered for Financial Evaluation.

Thereafter, Financial proposal shall be evaluated. The Commercial Lowest Bidder shall be the first preferred Contractor for the award of Work.

# **IMPORTANT NOTE:**

The Bidder should enclose the above details / documents in the chronological order mentioned above and duly flagged.

# Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the <u>General Terms and Conditions</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---