

NOTICE INVITING TENDER

NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

GKVK Campus, Bellary Road, Bangalore - 560 065.

Phone: 23666001/02 Fax: 23636662

Tender Ref. No: NCBS/INS/15/2022-2023

Sealed tenders are invited (in 2 COVER system) by The Director, NCBS, at the above office from Audio Visual Equipment Contractors with experience in **Supply, Installation, termination, testing, Commissioning and integration of Audio Visual Equipment. Agency/Contractor who** has done similar type of work with proven technical and financial capacity, possessing required infrastructure for the above work only will be considered.

Ref No:	:	NCBS/INS/15/2022-2023
Item Description	:	Audio Visual Equipment for NCBS Auditorium
Estimated Cost	:	Rs. 81,34,327/-
EMD Value:	:	Bid securing declaration form to be submitted as per annexure-I
Site Inspection and purchase of tender	:	Between 29/09/2022 to 13/10/2022.
Last Date for Sale of Documents	:	13/10/2022. @ 16.00Hrs
Pre Bid meeting	:	14/10/22 @ 14.30Hrs
Last Date For Submission of Tender	:	20/10/22 @ 14.00Hrs
Opening of Technical Bid	:	20/10/22 @ 14.30Hrs
opening of Financial Bid	:	Will be informed
Tender Fee	:	Rs.1000/- By Cash (Non Refundable)
Period of Completion	:	Three (3) Months from the date of Work order

Tender documents consisting of schedule of quantities, complete specifications and drawings for various items of work to be done and set of conditions of contract to be complied with by the tenderers whose tender may be accepted can be obtained from the office of the Head-SE & M, NCBS on any working day between 10:00 Hours to 16:00 Hours on payment of Rs.1000/- in cash (non-refundable) from **29/09/2022 to 13/10/2022**

IMPORTANT NOTE:

1. All bidders should attend the PRE-BID MEETING on at **14/10/22 @ 14.30Hrs**, in the office of Head-SE & M. It is important for the vendor to attend the pre-bid meeting to understand the exact requirements.



Eligibility Criteria:

Experience of having successfully completed similar types of Audio Visual systems.

- a) One similar completed works costing not less than the amount equal to **Rs.65,07,462/-**
Or
- b) Two similar completed works, costing not less than the amount equal to **Rs.48,80,596/-**
Or
- c) Three similar completed work of aggregate cost not less than the amount equal to **Rs.32,53,731/-** of the estimated cost.

Bidders/contractor must furnish documentary proof for the above along with the following mandatory information while making request for tender documents.

- 1. Company's profile, Local Office status, Bankers, Manpower and Experience.
- 2. Valid registration certificate of the firm and Suitable License required execute for work.
- 3. Valid ESI, PF, PAN and Goods Service tax registration certificates
- 4. Work completion Certificate as indicated in Eligibility criteria
- 5. List to be furnished for number of qualified technical people in employment and their Qualification.
- 6. Latest income tax clearance certificate
- 7. Two Performance certificate from the client of the completed works.
- 8. Banker's Certificate from a Commercial Bank or Net Worth Certificate:

Banker's Certificate of the amount equal to 40% of the Estimated Cost put to tender (ECPT) or

Net worth certificate of minimum 10% of the estimated cost put to tender issued by certified Chartered Accountant with UDIN.

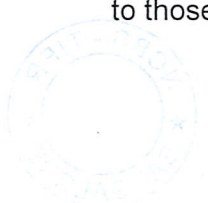
Financial Strength:

- (i) Turnover: Average annual financial turnover on Audio visual works should be at least 50% of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum

Note: Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderers will be subjected to verification subsequently by department. If found not meeting the requirement, such offers will be rejected.

TENDER SUBMISSION:

Tenders shall be submitted in two parts simultaneously in separate sealed covers, super scribed as "COVER-I (Technical Bid)" and "COVER-II (Financial Bid)". Both shall have the tender reference number and name of the work clearly written at the top of the cover. The covers shall have the name / seal of the bidder. Tenders will be received up to **20/10/22 @ 14.00Hrs** hrs. at the above address. COVER-I of the tender will be opened on the same day **20/10/22 @ 14.30Hrs** in the presence of attending tenderers. Opening of COVER-II (Financial bid) will be intimated only to those tenderers who are qualified after evaluation of Technical Bid.



COVER-I shall contain the following:

1. Bid securing declaration form to be submitted as per Annexure-I
2. Entire tender document (Section I to Section VII), duly signed & sealed in every page by the contractor, along with technical information.
3. A list of works of similar nature and magnitude (One work of value of minimum **Rs.65,07,462/-** or two works of value of **minimum Rs.48,80,596/-** each or three works of value of minimum **Rs.32,53,731/-** each) completed in the last 7 years with proof.
4. Proof of technical, financial and organizational competence to execute the work of above nature and magnitude.
5. List of works on hand and Reference and contact details of similar completed & ongoing works.
6. Latest work experience certificate with respect to execution of similar works issued by client
7. Confirmation saying that 'Section – VI, price bid' is completely filled, and kept in price bid.

COVER-II- Shall contain the following: -

Financial bid fully filled, as per the given format

If clarifications are sought by the contractor during the bidding period, the same should be in writing. Both the clarifications from the tenderer and the response to the clarifications from **NCBS** should be in writing and all such correspondences should be enclosed along with **COVER-I**.

The Centre Director, **NCBS** does not bind himself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders or to allot parts of the works to different agencies without assigning any reason thereof.

NOTE: Each and every page of the offered bid shall bear the dated signature and seal of the contractor

The tenderers whose offers are found technically acceptable based on the technical evaluation, including, incase found necessary, inspection of works, executed/under execution by them, to ascertain the quality of work, workmanship, work culture etc., would be informed at the time and on the date of opening of "Price Bid". **The Financial Bid shall contain only priced schedule of quantity in the printed format issued by NCBS.**

The tenderer shall furnish all the documentary proof mentioned above. Any tender which does not fulfill any of the prescribed conditions will be liable to be rejected.

The safety of men, materials and tools used by the contractor towards this work, is wholly responsibility of the contractor. In no case, **NCBS** will be responsible for the safety of the men, materials and tools used by the contractor.



1. Method of submission of Tender:

The tender has to be submitted in the system as follows:

- a) First Sealed cover shall contain EMD in the form of Bid securing declaration form as annexed. Technical Bid and Superscribed as "Technical Bid "Supply, Installation, termination, testing, Commissioning and integration of Audio Visual Equipment NCBS". This will be opened on the same day.
 - b) Second Sealed cover shall contain the duly filled and signed and superscribed as "Price Bid for "Supply, Installation, termination, testing, Commissioning and integration of Audio Visual Equipment NCBS". The date of opening of the price bid will be communicated separately. Those agencies who secure minimum marks as per Annexure in technical bid only considered for opening of price bid.
 - c) Final Sealed cover shall contain both indicated at (a) and (b) above and duly Superscribed as "Tender for "Supply, Installation, termination, testing, Commissioning and integration of Audio Visual Equipment NCBS". Sealed cover has to be addressed to "The Centre Director, NCBS, GKVK Campus, Bellary road, Bengaluru, – 560065.
1. Sealed tenders are to be deposited in the Box kept for the purpose at the Security office-NCBS, or Handed over at the office of Head SE&M on the due date.

OEM Certificate/Authorization letter from OEM.

The tenderer should submit the details of such completed works, in support of having completed these works, the tenderer should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work-done by the tenderer, value of contract executed by the bidder, date of start, date of completion (contractual and actual), value of the material supplied by the client.

Similar nature of work means: The tenderer should have satisfactorily carried out **Supply, Installation, termination, testing, Commissioning and integration of Audio Visual Equipment** for Premier Research Institutes/ Universities/ Public Sector Undertakings (PSUs) institutes.

Bid Securing Declaration form:

Tenders received without Bid declaration form will not be considered. No request for exemption in submitting bid declaration form will be considered.

1. **Security Deposit:** 2.5% of total value of the work done will be withheld as security deposit as per clause 1A of the GCC. The recovery on this account will be made from the running bills and final bill. The security deposit so recovered will be released after successful completion of work and on submitting regional labor officer clearance.



2. **Performance Guarantee:** As per Clause-1 of the CPWD-GCC-2019, The successful tenderer has to submit the performance guarantee for an amount of 3% of his / their tendered amount in the form of DD or Bank guarantee. This performance guarantee will be returned to the contractor after due date from the satisfactory completion of the work, providing the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.
3. The Centre Director, NCBS does not bind himself / herself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.
4. **Validity Period of Tender: 75 days** from the last day of receipt of technical bid.
5. This Notice Inviting Tender (N.I.T) shall form the part of the Contract Document.
6. The Centre Director, NCBS reserves the right to postpone the tender issue date, submission/ opening date and to accept or reject any or all tender without assigning any reasons.
7. Tender completed in all respects shall be submitted as per the instructions given in the "Notice Inviting Tender" forming part of the tender document.
8. The successful tenderer on the acceptance of his tender by the NCBS shall within **Ten** days from the stipulated date of start of the work, shall sign the formal contract.
9. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.
10. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.
11. The Centre Director, NCBS reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.
12. The successful tenderer shall be required to execute an agreement with the NCBS for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.
13. Tenderers are advised to visit the site before quoting and get acquainted with the department's requirement. For site visit and for any queries please contact Office of Head SE&M – NCBS, GKVK campus, Bellary road, Bengaluru- 560 065.
Contact details: 080-23666052/6054/6067.
Email : pchandra@ncbs.res.in


HEAD - SE & M

