

**NATIONAL CENTRE FOR BIOLOGICAL SCIENCES**  
**TATA INSTITUTE OF FUNDAMENTAL RESEARCH**  
GKVK Campus, Bellary Road, Bangalore – 560 065  
Phone: 23666359 / 23666354 - Fax: 23636662

**NIT No. NCBS/Maint (Civil)/567(1)/NIT-149/2022** ..... **Dated: 26/05/2022**

Sealed item rate tenders in Two-Cover (Technical and Financial) Systems are invited on behalf of The Centre Director, NCBS from the eligible contractors who have executed similar nature and magnitude of works, in respect of the work as detailed below;

1. **Name of the work:** “Annual Maintenance Contract for Minor and Petty works at NCBS for the year of 2022-2023”

2. **Details of Tender:**

1.	Estimated cost (ECPT)	Rs.22.55lacs
2.	Earnest Money Deposit	Bid securing declaration form to be submitted as per annexure-I
3.	Period of work	One Year
4.	Cost of tender document	Rs.500/- + 18% GST
5.	Date of Publishing	27/05/2022
6.	Period of sale	30/05/2022 to 10/06/2022
7.	Pre-Bid Meeting	14/06/2022 @ 15.00 hrs
7.	Date of Tender Submission	20/06/2022
8.	Opening of the Technical Bid	20/06/2022 @ 15.30 hrs
9.	Opening of Price bid	Will be communicated separately

3. The Tender document can be obtained from the office of Civil Engineering, NCBS on any working day during the indicated period of sale between 10:00 Hours to 16:00 Hours. The Tender document can also be viewed from the website:

<https://www.ncbs.res.in/tenders> and <https://eprocure.gov.in/epublish/app>.

The cost of tender document to be submitted in the form Cash / DD only drawn from any scheduled bank favoring “The Centre Director, NCBS, Bangalore”.

4. Tender Form is not transferable and the cost of tender form is not refundable.

5. The site of the work is located at NCBS, GKVK Campus, Bellary road, Bengaluru, Karnataka.

6. **Application for tender document not accompanied by the following is liable for rejection of issue of tender document: -**

- a. Letter of authority in case the application is through authorized person.
- b. Cost of tender document.

- c. Tenderer should submit the Copies of valid registration details under relevant category (Civil works) with Government Organizations /Semi-Government Organizations of State or Central Government or Public Sector Undertakings or Autonomous bodies of State or Central Government.
- d. Annual turnover as per ITCC or profit & loss statement for the 3 years. (Average annual turnover for the last 3 financial years should be at least 50% of the estimate cost put to tender during the immediate last three consecutives financial years). Not having incurred any loss in more than 2 years during last 3 years ending financial year.
- e. Experience of having successfully completed any of the following works during last seven years ending previous day of last day of submission of bids.
  - i) 3 similar works completed costing not less than **Rs. 9.02 lakhs** each 40% of estimated amount put to tender OR
  - ii) 2 similar works completed costing not less than **Rs. 13.53 lakhs** each 60% of estimated amount put to tender OR
  - iii) 1 similar work completed costing not less than **Rs. 18.04 lakhs** 80% of estimated amount put to tender
- f. One completed work of any nature from the above magnitude or a separate one costing not less than the amount Rs.9.02 lakhs with some Central/State Govt. organization / Central autonomous body/central public sector undertaking.
- g. Certificate of Registration for Goods Services Tax (GST).
- h. Bank Solvency certificate of not older than a year from any scheduled banks for a Minimum Value (40% of the ECPT) of **Rs.9.02 lakhs**.

**7. The Technical Bids shall contain the following:**

- (i) Duly signed Technical Bid Tender Document Comprising N.I.T, Letter of submitting the tender, general conditions of contract, Special conditions of contract, Drawings and Approved make's list.
  - (ii) EMD in the form of Bid securing declaration form as annexed
  - (iii) Documentary evidence for Eligibility as per eligibility criteria.
  - (iv) Other Information/documents as indicated in NIT.
  - (v) Any other information, tenderer may like to submit reflecting their credentials.
8. Tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check, if there is any difference between the rates quoted by the tenderers in the words and figures or the amount worked out by them/him, the following procedure shall be followed.
- a) Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found, the rates which correspond with the amount worked out by the Contractor shall be taken as correct.
  - b) If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figure or words, then the rate quoted by the Contractor in words shall be taken as correct.
  - c) Whether the rate quoted by the Contractor in figures and in words, both tallies, but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.

- d) In the event no rate has been quoted for any item/items, leaving space both in Figure(s), word(s) and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other items and rate for such item(s) will be considered as zero and will be required to be executed accordingly.

9. Method of submission and opening of Tender:

The tender has to be submitted in the system as follows:

- a) First Sealed cover shall contain Bid Declaration form, Technical Bid and Superscribed as Technical Bid for "Annual Maintenance Contract for Minor and Petty works at NCBS for the year of 2022-2023". This will be opened on the same day.
  - b) Second Sealed cover shall contain the duly filled and signed and superscribed as "Price Bid for "Annual Maintenance Contract for Minor and Petty works at NCBS for the year of 2022-2023".
  - c) The date of opening of the price bid will be communicated separately. Those agencies who secure minimum marks as per Annexure-II in technical bid only considered for opening of price bid.
  - d) Final Sealed cover shall contain both indicated at (a) and (b) above and duly superscribed as "Tender for "Annual Maintenance Contract for Minor and Petty works at NCBS for the year of 2022-2023".
  - e) Sealed cover has to be addressed to "The Centre Director, NCBS, GKVK Campus, Bellary road, Bangalore,-560065.
  - f) Evaluation Criteria As per Annexure-II
  - g) After the above Technical evaluation, the time and date of opening of financial bid will be informed to the qualified tenderers and the financial bids will be opened accordingly in the presence of the intending tenderers.
10. Sealed tenders are to be deposited in the Box kept for the purpose at the Security office-NCBS, or handed over at the office of Civil Engineering on the due date.

11. **ELIGIBILITY CRITERIA:**

The Bidder shall meet the following eligibility criteria and submit the documentary evidence in the technical bid. The bid received without documentary evidence shall summarily be rejected.

- i) Tenderer should submit the Copies of valid registration details under relevant category (Civil/maintenance/horticulture/Services) with Government Organizations/Semi-Government Organizations of State or Central Government or Public Sector Undertakings or Autonomous bodies of Sate or Central Government.
- ii) Copies Annual turnover as per ITCC or profit & loss statement for the 3 years. (Average annual turnover for the last 3 financial years should be at least 50% of the estimate cost put to tender during the immediate last three consecutives financial years). Not having incurred any loss in more than 2 years during last 3 years ending financial year.
- iii) Experience of having successfully completed any of the following works during last seven years ending previous day of last day of submission of bids,
  - i) 3 similar works completed costing not less than **Rs. 9.02 lakhs** each 40% of estimated amount put to tender OR

- ii) 2 similar works completed costing not less than **Rs. 13.53 lakhs** each 60% of estimated amount put to tender OR
- iii) 1 similar work completed costing not less than **Rs. 18.04 lakhs** 80% of estimated amount put to tender
- iv) One completed work of any nature from the above magnitude or a separate one costing not less than the amount **Rs.9.02 lakhs** with some Central/State Govt. organization / Central autonomous body/central public sector undertaking.
- v) Certificate of Registration for Goods Services Tax (GST).
- vi) Bank Solvency certificate of not older than a year from any scheduled banks for a Minimum Value (40% of the ECPT) of **Rs. 9.02 lakhs**.

NOTE: 1) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to the last date of receipt of applications for tender

2) The tenderer should submit the details of such completed works, in support of having completed these works, the tenderer should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work-done by the tenderer, value of contract executed by the bidder, date of start date of completion (contractual and actual), value of the material supplied by the client and the contact details of certificate issuing officer.

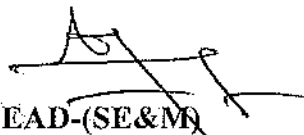
**Similar nature of work means:** The tenderer should have satisfactorily completed civil works (construction of building, Modification works, and Refurbished work) for Premier Research Institutes/ Universities/ Public Sector Undertakings (PSUs) institutes/state or central govt works.

**Bid Securing Declaration form:**

Tenders received without Bid declaration form will not be considered. No request for exemption in submitting bid declaration form will be considered.

12. **Security Deposit:** 2.5% of total value of the work done will be withheld as security deposit as per clause 1A of the GCC. The recovery on this account will be made from the running bills and final bill. The security deposits or recovered will be released after successful completion of work and on submitting regional labor officer clearance.
13. **Performance Guarantee:** As per Clause-1 of the CPWD-GCC-2020, the successful tenderer has to submit the performance guarantee for an amount of 3% of his / their tendered amount in the form of DD or Bank guarantee. This performance guarantee will be returned to the contractor after due date from the satisfactory completion of the work, providing the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.
14. The Centre Director, NCBS does not bind himself / herself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.

15. **Validity Period of Tender:** 75 days from the last day of receipt of technical bid.
16. This Notice Inviting Tender (N.I.T) shall form the part of the Contract Document.
17. The Centre Director, NCBS reserves the right to postpone the tender issue date, submission/opening date and to accept or reject any or all tenders without assigning any reasons.
18. Tender completed in all respects shall be submitted as per the instructions given in the "Notice Inviting Tender" forming part of the tender document.
19. The successful tenderer on the acceptance of his tender by the NCBS shall within Fifteen (15) days from the stipulated date of start of the work, shall sign the formal contract.
20. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.
21. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.
22. The Centre Director, NCBS reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.
23. The successful tenderer shall be required to execute an agreement with the NCBS for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.
24. The bidder should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The bidder shall have to submit a list of these employees stating clearly how these would be involved in this work within 15 days of award of work
25. The General conditions of contract of CPWD (GCC 2020-Maintenance works), Schedule annexed with this tender shall be applicable and form the part of agreement. The annexed schedule shall be read as part of the CPWD-GCC-2019/2020 for maintenance works. The CPWD-GCC can be found at [https://cpwd.gov.in/Publication/GCC\\_2020.pdf](https://cpwd.gov.in/Publication/GCC_2020.pdf)
26. Tenderers are advised to visit the site before quoting and get acquainted with the department's requirement. For site visit and for any queries please contact Office of civil Engineering – NCBS, GKVK campus, Bellary road, Bangalore-560065.  
Contact details: 080-23666359/6354/6352.  
Email: [basavaraja@ncbs.res.in](mailto:basavaraja@ncbs.res.in)

  
HEAD-(SE&M)



ANNEXURE-I

NIT No. NCBS/Maint (Civil)/567(1)/NIT-149/2022.....Dated: 26/05/2022

**Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To:

National Centre for Biological Sciences.

GKVK campus

Bellary Road

Bangalore – 65

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Seal (where appropriate)





**ANNEXURE- II-EVALUATION CRITERIAS FOR BIDDER**

The following Parameters will be evaluated for technically qualify the tenderer. It is the responsibility of the tenderers to submit all the required documents/proof against each attribute.

NIT No. NCBS/Maint (Civil)/567(1)/NIT-149/2022 .....Dated: 26/05/2022

	Attributes	Marks Distribution	Minimum marks	Minimum Eligibility
(i)	<b>Financial Strength</b>	<b>(20 Marks)</b>		(i) 60% marks for minimum eligibility criteria
	(a) Average annual turnover (last 3 years)	16 Marks	9.6	(ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & II) - on pro -rata basis
	(b) Solvency Certificate	4 Marks	2.4	In between (i) & II) - on pro -rata basis
(ii)	<b>Experience in similar class of works</b> The tenderer should have satisfactorily completed Firefighting line works/ pressure pipeline systems for Premier Research Institutes/ Universities/ Public Sector Undertakings (PSUs) institutes / state or central govt works.	<b>(20 Marks)</b>	12	(i) 60% marks for minimum eligibility criteria (ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & II) - on pro -rata basis
(iii)	<b>Performance of works (Time over run)</b>	<b>(20 Marks)</b>		
	<b>parameter</b>	<b>Calculation for points</b>	<b>Score</b>	<b>Maximum marks</b>
	If TOR=		1.00 2.00 3.00 >3.50	20
	(I) Without levy of compensation		20, 15, 10, 10	
	(ii) with levy of compensation		20, 5, 0, -5	
	(iii)Levy of compensation not decided		20, 10, 0, 0	

**Tor=AT/ST, where AT= Actual Time: ST= Stipulated time in the Agreement plus (+) justified period of extension of time. Note: Marks for value in between the stages indicated above is to be determined by straight line variation basis.**

	<b>Performance of works (Quality)</b>	<b>(40 marks)</b>	This will be done from the existing clients of the work done submitted by the tenderers by NCBS committee.
	(i) Outstanding	40	
	(ii) Very Good	30	
(iv)	(iii) Good /satisfactory	20	
	(iv) Poor	0	

**Note :- To qualify tenderers should obtain (1) Minimum of 50% of marks in each attributes and (2) Aggregate marks of minimum 60% is required for qualification.**