

NATIONAL CENTRE FOR BIOLOGICAL SCIENCES  
TATA INSTITUTE OF FUNDAMENTAL RESEARCH  
GKVK Campus, Bellary Road, Bangalore – 560 065

NIT No. NCBS/Maint (Civil)/563(3)/NIT-128/2021.....Dated: 06/04/2021

1. Sealed item rate tenders are invited in single cover system for the following work, on behalf of the Centre Director, NCBS and will be received in the Office of the Civil Maintenance , NCBS Bangalore from Contractors who have executed works of similar nature and magnitude.

Sl. No.	Description	Approx. Cost	Earnest Money deposit	Cost of tender document	Period of Construction
1	“Assisting in day to day operation of Green House works for the year 2021-22”	Rs. 9.54 Lakhs	EMD: NIL . Bid security declaration form to be submitted in the format as per Annexure-1	Rs. 500+ 18%GST/-	12months

2. Tender documents consisting of complete specifications, schedule of quantities for various items of work to be done and set of conditions of contract to be complied with by the Tenderers whose tender may be accepted can be obtained from the office of the Civil Maintenance , NCBS on any working day between 10:00 Hours to 16:00 Hours on payment of amount mentioned in Para 1 (non refundable) from **08/04/2021 to 19/04/2021**
3. The tenders should be submitted in sealed cloth lined cover super scribed as “**Assisting in day to day operation of Green House works for the year 2021-22**” (SINGLE COVER).
4. **No deviation** shall be considered from Departmental conditions and specifications. If any **deviations** are made in the tender are not acceptable to the department, the tender is liable to be rejected.
5. If any Tenderer withdraws his tender after opening of tenders within the validity - period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the NCBS shall without prejudice to any/or other rights or remedies will be at liberty to take action based on the Bid security declaration submitted absolutely.
6. Application for tender document not accompanied by following document are liable for rejection.
  - (i) Documents in support of Experience in execution of similar nature and magnitude works.
  - (ii) Letter of authority in case the application is through authorized person.

**Similar Nature of Work means:** Works related to i.e. Day to Day Maintenance work.

7. The NCBS reserves the right to reject any application for issue of tender papers without assigning any reason.

8. As above said, tender which should always be placed in sealed cover super scribed with the name of work (as given in Para 3) will be received by NCBS up to **15:00 Hrs on 22/04/2021** and will be opened in the office of the **Civil Maintenance** on the same day at 15:30 Hours onwards in the presence of the Tenderers or their representatives who intend to be present.
9. Tenders are to be on the printed form of the NCBS, which can be obtained on payment of the cost of the document mentioned above in cash / DD from scheduled bank in favour of National Centre for Biological Sciences, Bangalore. The drawings issued with the tender documents should be returned along with the tender duly signed. The Contractors shall quote rates in figure as well as in words and amounts tendered by them. The amount for each item shall be worked out and requisite total given. All corrections shall be attested by the dated initials of the tenderer. The contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawings within 15 days of the due date of receipt of the tender. However, the cost the tender documents will not be refunded.
10. Tenders not accompanied by the following are liable to be summarily rejected.
  - (i) Tenderers shall furnish the Bid Security declaration form in the format as per Annexure-1
  - (ii) In case of Contractors in the approved list of PWD, CPWD or MES, evidence showing the appropriate and eligible class to which they belong.
  - (iii) Proof of technical and organizational competence to execute the work of above nature and magnitude.
  - (iv) Latest work experience certificate on similar nature of works as below.
    - a) One work of similar nature costing Rs. 7.63 Lakhs (80% of 9.54 lakhs)  
OR
    - (b) Two works of similar nature costing Rs. 5.72 Lakhs each (60% of Rs. 9.54 lakhs)  
OR
    - (c) Three works of similar nature costing Rs. 3.81 Lakhs each (40% of Rs. 9.54 lakhs)  
AND
    - (d) One completed work of any nature (either part of (a,b,c)), or a separate one costing not less than the amount to Rs. 3.81 Lakhs with some Central/State Government Organization/ Central Autonomous Body/Central Public Sector undertaking.

The value of executed works shall be brought to current costing level by enhancing actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders.
  - (v) Latest bank solvency certificate not older than one year from the tender submission date shall be submitted for the amount of Rs.3.81 Lakhs.
11. The acceptance of the tender will rest with the Centre Director, NCBS who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
12. Canvassing in connection with tender will result in disqualification.
13. Any tender who does not fulfill any of the prescribed conditions will be liable to be rejected.
14. NCBS reserves the right to alter the scope/or reduce quantum of work before issue of work order and the **Tenderer** shall not have any claim what so ever on this account.

15. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found the rates which correspond with the amount worked out by the Contractor shall be taken as correct.
16. If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
17. Where the rates quote by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
18. Where the rates are not quoted by the Contractor in words and amount is not worked out or not worked out correctly, the rate quoted by the Contractor in figures will be taken as correct.
19. **IN EVENT NO RATE HAS BEEN QUOTED FOR ANY ITEM(S) LEAVING SPACE BOTH IN FIGURE(S), WORD(S), AND AMOUNT BLANK, IT WILL BE PRESUMED THAT THE CONTRACTOR HAS INCLUDED THE COST OF THIS /THESE ITEM(S) IN OTHER ITEMS AND RATE FOR SUCH ITEM(S) WILL BE CONSIDERED AS ZERO AND WORK WILL BE REQUIRED TO BE EXECUTED ACCORDINGLY.**
20. The Quoted rates shall be inclusive of all the taxes including GST at the rate of 18%.

~~As per~~  
HEAD - SE&S - 6/02/2021

**ANNEXURE-1**

**Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To :  
National Center for Biological Sciences  
TIFR, GKVK campus  
Bellary Road  
Bangalore – 65

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Seal (where appropriate)