



**NATIONAL CENTRE FOR BIOLOGICAL SCIENCES
TATA INSTITUTE OF FUNDAMENTAL RESEARCH
TIFR-NCBS campus, GKVK , Bellary Road, Bangalore-560065
Phone: 23666428/ 23666430 – Fax: 23636662**

NOTICE INVITING TENDER

**TENDER NOTICE NO: NCBS/Electrical/E-in-C/Tr-159/2023 dated;
10/02/2023**

Sealed item rate tenders in Single Envelop System are invited on behalf of The Centre Director, NCBS from the eligible Contractors who have executed similar nature and magnitude of works, in respect of the work as detailed below up to 14.30 Hours on 03/03/2023.

Name of the work: Supply, Installation, Testing and Commissioning of Fire Alarm system in Central Stores at NCBS.

Details of Tender:

1.	Estimated cost (ECPT)	Rs.3.56 lacs
2.	Earnest Money Deposit	Bid securing declaration form to be submitted as per annexure-I
3.	Period of work	03 months
4.	Cost of tender document	Rs.500/- + 18% GST= Rs. 590.00
5.	Date of Publishing	10/02/2023
6.	Period of sale	13/02/2023 to 28/02/2023
7.	Date of Tender Submission	03/03/2023 @ 14.30hrs
8.	Opening of the Bid	03/03/2023 @ 15.00hrs

The Tender document can be obtained from the office of Head SE&M, NCBS on any working day during the indicated period of sale between 10:00 Hours to 16:00 Hours. The Tender document can also be viewed from the website <https://www.ncbs.res.in> and <https://eprocure.gov.in/epublish/app>.

The cost of tender document to be submitted in the form Cash / DD only drawn from any scheduled bank favoring "The Centre Director, NCBS, Bengaluru".

1. Tender Form is not transferable and the cost of tender form is not refundable.
2. The site of the work is located at NCBS, GKVK Campus, Bellary road, Bengaluru, Karnataka.
3. **Application for tender document not accompanied by the following is liable for rejection of issue of tender document: -**

- a. Letter of authority in case the application is through authorized person.
- b. Cost of tender document.
- c. Tenderer should submit the Copies of valid registration certificate of the firm and Electrical Contractor Class-I License
- d. Copies of attested IT returns submission for the last three financial years
- e. Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which tenders are invited.

Three similar completed works each costing not less than 40% of the estimated cost put to tender or Rs. 1,42,400.00 whichever is less, or

Two similar completed works each costing not less than 60% of the estimated cost put to tender or Rs. 2,13,600.00 whichever is less, or

One similar completed work costing not less than 80% of the estimated cost put to tender or Rs.2,84,800.00 whichever is less.

- f. The tenderer should have the valid Goods Services Tax (GST) registration certificates.
- g. Banker's Certificate from a commercial Bank or Net worth Certificate:
Banker's Certificate of the amount equal to 40% of the Estimated Cost put to Tender(ECPT)
Or
Net worth certificate of minimum 10% of the estimated cost put to tender issued by certified chartered accountant with UDIN.

4. The Bid shall contain the following:

- (i) Duly signed and filled Bid Tender Document Comprising N.I.T, Letter of submitting the tender, General conditions of contract, Special conditions of contract, Drawings and Approved make's list.

- (ii) EMD in the form of Bid securing declaration form as annexed
 - (iii) Documentary evidence for Eligibility as per eligibility criteria.
 - (iv) Other Information / documents as indicated in NIT.
 - (v) OEM certificate/Authorization letter from OEM
 - (vi) Any other information, tenderer may like to submit reflecting their credentials.
5. Tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check, if there is any difference between the rates quoted by the tenderers in the words and figures are in the amount worked out by them / him, the following procedure shall be followed.
- a) Tenderer shall quote rates both in figures and words and also work out the amount for each item of work and write in both figures and words. On check, if there is any difference between the rates quoted by the tenderers in the words and figures are in the amount worked out by them / him, the following procedure shall be followed.
 - b) Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found, the rates which correspond with the amount worked out by the Contractor shall be taken as correct.
 - c) If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figure or words, then the rate quoted by the Contractor in words shall be taken as correct.
 - d) Whether the rate quoted by the Contractor in figures and in words, both tallies, but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
 - e) In the event no rate has been quoted for any item/items, leaving space both in Figure(s), word(s) and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other items and rate for such item(s) will be considered as zero and will be required to be executed accordingly.

6. **Method of application:**

6.1 If the bidder is an individual, the application shall be signed by him above his full type written name and current address.

6.2 If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.

6.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or, alternatively, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.

6.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

7. Method of submission of Tender:

The tender has to be submitted in the system as follows:

- a) Sealed cover shall contain Securing Declaration form, bid and duly super scribed as "Tender for Supply, installation, testing and commissioning of Fire Alarm system in Central Stores at NCBS". Sealed cover has to be addressed to "The Centre Director, NCBS, GKVK Campus, Bellary road, Bengaluru, – 560065.
8. Sealed tenders are to be deposited in the Box kept for the purpose at the Security office-NCBS, or handed over at the office of Head SE&M on the due date.

9. Eligibility Criteria:

- a. Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which tenders are invited.

Three similar completed works each costing not less than 40% of the estimated cost put to tender or Rs. 1,42,400.00 whichever is less, or

Two similar completed works each costing not less than 60% of the estimated cost put to tender or Rs. 2,13,600.00 whichever is less, or

One similar completed work costing not less than 80% of the estimated cost put to tender or Rs. Rs.2,84,800.00 whichever is less.

- b. The tenderer should submit copy of Certificate of Registration for Goods Services Tax (GST) issued by appropriate authority
- c. Valid Registration certificate of Firm and Electrical Contractor Class-I License.
- d. Banker's Certificate from a commercial Bank or Net Worth Certificate:
Banker's Certificate of the amount equal to 40% of the Estimated Cost put to Tender(ECPT).
Or
Net worth certificate of minimum 10% of the estimated cost put to tender issued by certified chartered accountant with UDIN.

The tenderer should submit the details of such completed works, in support of having completed these works, the tenderer should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work-done by the tenderer, value of contract executed by the bidder, date of start, date of completion (contractual and actual), value of the material supplied by the client.

Bid Securing Declaration form:

Tenders received without Bid declaration form will not be considered. No request for exemption in submitting bid declaration form will be considered.

- 10. **Security Deposit:** 2.5% of total value of the work done will be withheld as security deposit as per clause 1A of the GCC. The recovery on this account will be made from the running bills and final bill. The security deposit so recovered will be released after successful completion of work and on submitting regional labor officer clearance.
- 11. **Performance Guarantee:** As per Clause-1 of the CPWD-GCC-2020. The successful tenderer has to submit the performance guarantee for an amount of 3% of his / their tendered amount in the form of DD or Bank guarantee. This performance guarantee will be returned to the contractor after due date from the satisfactory completion of the work, providing the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.
- 12. **Turnover:** Average annual financial turnover on construction works should be at least 50% of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.
- 13. **Profit/loss :** The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheet (balance sheet in case of private/public limited company means its standalone

financial statement and consolidated financial statement both), duly audited and certified by the Chartered Accountant.

14. The Centre Director, NCBS does not bind himself / herself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.
15. **Final decision making authority.**

The employer reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders.
16. **Site Visit:**

The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.
17. **Validity Period of Tender: 75 days** from the last day of receipt of technical bid.
18. **Similar nature of work means:** The tenderer should have satisfactorily carried out "Supply, installation, testing and commissioning of Fire Alarm system.
19. This Notice Inviting Tender (N.I.T) shall form the part of the Contract Document.
20. The Centre Director, NCBS reserves the right to postpone the tender issue date, submission/ opening date and to accept or reject any or all tenders without assigning any reasons.
21. Tender completed in all respects shall be submitted as per the instructions given in the "Notice Inviting Tender" forming part of the tender document.
22. The successful tenderer on the acceptance of his tender by the NCBS shall within **Ten** days from the stipulated date of start of the work, shall sign the formal contract.
23. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.
24. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.
25. The Centre Director, NCBS reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.

26. The successful tenderer shall be required to execute an agreement with the NCBS for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.
27. The General conditions of contract of CPWD (GCC 2019&2020-construction works). Schedule annexed with this tender shall be applicable and form the part of agreement. The annexed schedule shall be read as part of the CPWD-GCC-2019 for maintenance works. The CPWD-GCC can be found at https://cpwd.gov.in/Publication/GCC_Construction_2019_&_2020.pdf



HEAD-(SE&M)

FORM "B"

BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./ Sh..... having marginally noted address,.....as a Customer of our bank are/ is respectable and can be treated as good for any engagement upto a limit of Rs.....
(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

NOTE

1. Bankers Certificates should be on letter head of the Bank, addressed to tendering authority.
2. In case of Partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM "B-1"

FORM FOR CERTIFICATE OF NET WORTH FROM CHARTERED ACCOUNTANT

"It is to certify that as per the audited balance sheet and profit & loss account during the financial year, the Net Worth of M/s (Name & Registered Address of individual/firm/ company), as on (the relevant date) is Rs. after considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30 % in the last three years ending on (the relevant date)."
Unique Document Identification Number (UDIN)

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

ANNEXURE-I

TENDER NOTICE NO: NCBS/Electrical/E-in-C/Tr-159/2023 dated; 18/01/2023

Bid Securing Declaration Form

Date: _____

Tender No. _____

To:

National Centre for Biological Sciences.

GKVK campus

Bellary Road

Bangalore – 65

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Seal (where appropriate)

ANNEXURE- II-EVALUATION CRITERIAS FOR BIDDER

The following Parameters will be evaluated for technically qualify the tenderer. It is the responsibility of the tenderers to submit all the required documents/proof against each attribute.

TENDER NOTICE NO: NCBS/Electrical/E-in-C/Tr-159/2023 dated; 01/02/2023

	Attributes	Marks Distribution	Minimum marks	Minimum Eligibility
(i)	Financial Strength	(20 Marks)		(i) 60% marks for minimum eligibility criteria
	(a) Average annual turnover (last 3 years)	16 Marks	12	(ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & II) - on pro -rata basis
	(b) Banker's Certificate	4 Marks		In between (i) & II) - on pro -rata basis
(ii)	Experience in similar class of works	(20 Marks)	12	(i) 60% marks for minimum eligibility criteria (ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & II) - on pro -rata basis
(iii)	Performance of works (Time over run)	(20 Marks)		
	parameter	Calculation for points	Score	Maximum marks
	If TOR=		1.00 2.00 3.00 >3.50	20
	(I) Without levy of compensation		20, 15, 10, 10	
	(ii) with levy of compensation		20, 5, 0, -5	
	(iii)Levy of compensation not decided		20, 10, 0, 0	

<p>Tor=AT/ST, where AT= Actual Time: ST= Stipulated time in the Agreement plus(+) justified period of extension of time. Note: Marks for value in between the stages indicated above is to be determined by straight line variation basis.</p>														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 50%;">Performance of works (Quality)</td> <td style="width: 20%;">(40 marks)</td> </tr> <tr> <td rowspan="4" style="vertical-align: middle; text-align: center;">(iV)</td> <td>(i) Outstanding</td> <td style="text-align: center;">40</td> </tr> <tr> <td>(ii) Very Good good</td> <td style="text-align: center;">30</td> </tr> <tr> <td>(iii) Good</td> <td style="text-align: center;">20</td> </tr> <tr> <td>(iv) Poor</td> <td style="text-align: center;">0</td> </tr> </table>		Performance of works (Quality)	(40 marks)	(iV)	(i) Outstanding	40	(ii) Very Good good	30	(iii) Good	20	(iv) Poor	0	
	Performance of works (Quality)	(40 marks)												
(iV)	(i) Outstanding	40												
	(ii) Very Good good	30												
	(iii) Good	20												
	(iv) Poor	0												

To become eligible for short listing, the bidder must secure at least **fifty percent (50%)** marks in each and **sixty percent (60%)** marks in aggregate.

The department, however, reserves the right to restrict the list of such qualified contractors to any number deemed suitable by it.

Even though any bidder may satisfy the above requirements, he would be liable to disqualification if he has;

- a. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.
- b. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.

Name and Address of the Tenderer

Signature of the Tenderer