

**NATIONAL CENTRE FOR BIOLOGICAL SCIENCES**



**Annual Maintenance Contract for BMS Systems at NCBS  
Campus, GKVK, Bangalore**

*TENDER DOCUMENT*

*SCIENTIFIC ENGINEERING SERVICES &*

*MAINTENANCE DIVISION*

**2017**

**Tender Notice No:** NCBS/BMS/001/2017-18

**NATIONAL CENTRE FOR BIOLOGICAL SCIENCES**

Tata Institute of Fundamental Research  
GKVK Campus, Bellary Road, Bangalore - 560 065.  
Phone: 23666001/02 Fax: 23636662

# NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

Tata Institute of Fundamental Research  
GKVK Campus, Bellary Road, Bangalore - 560 065.  
Phone: 23666001/02 Fax: 23636662

**Tender Notice Number: NCBS/BMS/001/2017-18**

1. NAME OF THE WORK : Annual Maintenance  
Contract for BMS systems at NCBS Campus,  
GKVK, Bangalore.
2. ESTIMATE VALUE PUT TO TENDER : Rs.1425120 /-
3. EARNEST MONEY DEPOSIT : Rs..28287/-
4. COST OF TENDER DOCUMENT : Rs. 500/-
5. SALE PERIOD : 07/09/2015 to 18/09/2017
6. TIME & DUE DATE OF RECEIPT : Up to 14:00 Hrs On: 25/09/2017
7. TIME & DATE OF OPENING : After 15:30 Hrs On: 25/09/2017

SOLD TO : \_\_\_\_\_ RECEIPT NO: \_\_\_\_\_ DATE: \_\_\_\_\_  
\_\_\_\_\_ FOR A SUM OF Rs. \_\_\_\_\_ TOWARDS  
\_\_\_\_\_ THE COST OF TENDER DOCUMENT.

SIGNATURE OF ISSUING OFFICER:

DESIGNATION:

**Important Note: All bidders are requested to attend the Pre bid meeting on  
20/09/2017 at 16:00 Hrs. in the office of the Head – SE&M, NCBS.**

# NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

Tata Institute of Fundamental Research  
GKVK Campus, Bellary Road, Bangalore - 560 065.  
Phone: 23666001/02 Fax: 23636662

## **Tender Notice No: NCBS/BMS/001/2017-18**

Sealed tenders are invited (in 2 Part system) by the Head (Scientific Engineering Services & Maintenance) at the above office from experienced Contractors for Operation and Maintenance of CCTV , BMS(Building Management System for AC), Fire Detection & Alarm System, Gas Fire Extinguishing System FM 200, Gas Bank for CO2, N2 & Helium/Argon, PA System for general broad cast at Southern Lab Complex – NCBS.

### **Eligibility Criteria:**

1.Experience of having successfully completed similar type of work (24 hrs basis) of AMC nature works during the last 7 years ending last day of the month previous to the one in which applications are invited.

Three similar completed works costing not less than the amount equal to Rs.5.7 Lakhs,

or

Two similar completed works, costing not less than the amount equal to Rs.8.5 Lakhs,

or

One similar completed work of aggregate cost not less than the amount equal to Rs.11.4 Lakhs of the estimated cost.

and

- (ii) One Completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to Rs.5.7 Lakhs of the estimated cost put to tender with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking.

Bidders/contractor must furnish documentary proof for the above along with the following mandatory information while making request for tender documents.

- a. Company's profile, Local Office status, Bankers, Manpower and Experience.
- b. Valid registration certificate of the firm
- c. Valid ESI, PF and Service tax registration certificates
- d. Current financial solvency certificate and last 1 year's financial performance
- e. Work completion and performance Certificate
- f. A List to be furnished for number of qualified people in employment and their Qualification.
- g. Latest income tax clearance certificate
- h. Performance certificate from the client and or consultants of the completed works.

Note: Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderer's will be subjected to verification subsequently by department. If found not meeting the requirement, such offers will be rejected.

# NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

Tata Institute of Fundamental Research  
GKVK Campus, Bellary Road, Bangalore - 560 065.  
Phone: 23666001/02 Fax: 23636662

**Name of work: - Annual Maintenance Contract for BMS systems at NCBS Campus, GKVK, Bangalore.**

---

**ESTIMATED VALUE OF WORK : RS. 14.25LAKHS**

**EARNEST MONEY DEPOSIT : Rs. 28287**

**PERIOD OF CONTRACT : 12 MONTHS**

---

Tenders shall be submitted in two parts simultaneously in separate sealed covers, superscribed as "COVER-I" and "COVER-II"

## **IMPORTANT NOTE:**

- 2 All bidders to attend the PRE-BID MEETING on 20/09/2017 at 16.00Hrs, in the office of Head-SE&M, NCBS. It is important for the vendor to attend the pre-bid meeting to understand the exact requirements.**
- 3 Currently, to maintain the similar BMS systems, 4 Technical support executives are engaged. In our experience, this is the bare minimum manpower requirement, to maintain the system. *However, contractors can specify manpower deployment pattern they propose to adopt for this work after thoroughly studying the scope of the work and clearly understanding the same by attending the PRE-BID meeting. The vendors shall have all their doubts cleared in the PRE-BID meeting. It is completely contractor's responsibility to fix the staff deployment pattern and to fulfill the requirements of NCBS. The figure mentioned above is indicative only.***
- 4 PRICE BID (Cover-II), shall be submitted in separate cover and shall not be placed in TECHNICAL BID (cover-I)**

## **COVER-I shall contain the following:**

- 1. EMD** as specified above in the form of Demand Draft of a Scheduled Bank guaranteed by the Reserve Bank of India, in favour of National Center for Biological Sciences, TIFR, Bangalore - 65. No other mode of payment for EMD be accepted.
- 2. Entire tender document (Inclusive of Annexure-A to Annexure-E), duly signed & sealed in every page by the contractor, along with technical information. Any deviations from the tender conditions, specifications, makes etc in Annexure -C.**
- 3. Reference of similar completed & ongoing works.**
- 4. Confirmation saying that Schedule I (Annexure F) is completely filled, and kept in price bid.**
- 5. Valid Labor license to undertake AMC work, valid PF and valid ESI registration copies etc.**

**COVER-II shall contain the following:**

3. Schedule-I (Annexure-F), along with detailed breakup as per the given format.

Tenders with COVER-I and COVER-II will be received up to 14.00 hrs on 25/09/2017 by the undersigned at the above address.

COVER-I of the tender will be opened on the same day after 15.00 hrs in the presence of attending tenderers. Opening of COVER-II (Price bid) will be intimated only to those tenderers who are qualified after evaluation of PART-I if there is no deviation found in the part-I then Cover II (Price bid) shall be opened on the same day.

If clarifications are sought by the contractor during the bidding period, the same should be in writing. Both the clarifications from the tenderer and the response to the clarifications from **NCBS** should be in writing and all such correspondences should be enclosed along with **COVER-I**.

Director, NCBS does not bind himself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders or to allot parts of the works to different agencies without assigning any reason thereof.

**Bids validity:** Bids shall be valid for 90 days from the last date of its submission.

**NOTE:**

Each and every page of the offered bid shall bear the dated signature and seal of the contractor.

Sd/-

HEAD – SE&M.