

NATIONAL CENTRE FOR BIOLOGICAL SCIENCES



**Annual Maintenance Contract for Electrical Systems in
Mandara Hostel & Housing complex-NCBS at
Chikkabommasandra, Yelahanka, Bangalore**

TENDER DOCUMENTS

SCIENTIFIC ENGINEERING & MAINTENANCE DIVISION
2016

Tender Notice No: NCBS/Electrical/E-in-C/TR-134/2016

NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

Tata Institute of Fundamental Research
GKVK Campus, Bellary Road, Bangalore - 560 065.
Phone: 23666001/02 Fax: 23636662

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Tender Notice Number : NCBS/Electrical/E-in-C/Tr- 134 /2016

1. NAME OF THE WORK : Annual Maintenance Contract for Electrical systems in Mandara hostel & Housing complex-NCBS Yelahanka, Bangalore.
2. ESTIMATE VALUE PUT TO TENDER : Rs.24.81 Lakhs
3. EARNEST MONEY DEPOSIT : Rs.49,620.00
4. COST OF TENDER DOCUMENT : Rs. 500/-
5. SALE PERIOD : 05/02/2016 TO 18/02/2016
6. TIME & DUE DATE OF RECEIPT : Up to 14:00 Hrs On: 29/02/2016
7. TIME & DATE OF OPENING : After 15:00 Hrs On: 29/02/2016

SOLD TO : _____ RECEIPT NO: _____ DATE: _____
_____ FOR A SUM OF Rs. _____ TOWARDS
_____ THE COST OF TENDER DOCUMENT.

SIGNATURE OF ISSUING OFFICER:

DESIGNATION:

Important Note: All bidders are requested to attend the Pre bid meeting on 24/02/2016 at 12:15 Hrs. in the office of the Head-SE& M, NCBS.

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Sealed tenders are invited (in 2 Part system) by the Head (Scientific Engineering Services & Maintenance) at the above office from experienced Electrical Contractors for Operation and Maintenance of Electrical systems including substations in NCBS, HT/LT switch gears, DG sets, AMF/synchronization panel and Additional and alteration electrical works.

Eligibility Criteria:

- i) Experience of having successfully completed similar type of work (24 hrs basis) of AMC nature works during the last 7 years ending last day of the month previous to the one in which applications are invited.
 - a) **Three similar completed works**, costing not less than the amount equal to Rs.9.92 Lakhs (40% of Estimated cost),
or
 - b) **Two similar completed works**, costing not less than the amount equal to Rs.14.88 Lakhs (60% of Estimated Cost),
or
 - c) **One similar completed work** of aggregate cost not less than the amount equal to Rs.19.85 Lakhs (80% of Estimated cost) of the estimated cost.
and
- (ii) **One Completed work** of any nature (either part of (i) or a separate one) costing not less than the amount equal to Rs.9.92 Lakhs(40% of Estimated cost) of the estimated cost put to tender with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking.

Bidders/contractor must furnish documentary proof for the above along with the following mandatory information while making request for tender documents.

- a. Company's profile, Local Office status, Bankers, Manpower and Experience.
- b. Valid registration certificate of the firm and Electrical Class – I License
- c. Valid ESI, PF and Service tax registration certificates
- d. Current financial solvency certificate and last 1 year's financial performance
- e. Work completion and performance Certificate
- f. A List to be furnished for number of qualified technical people in employment and their Qualification.
- g. Latest income tax clearance certificate
- h. Performance certificate from the client and or consultants of the completed works.

Note: Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderers will be subjected to verification subsequently by department. If found not meeting the requirement, such offers will be rejected.

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Name of work: - Annual Maintenance Contract for Electrical systems in Mandara Hostel & Housing complex-NCBS, Yelahanka, Bangalore-64.

ESTIMATED VALUE OF WORK : Rs. 24,80,533.00

EARNEST MONEY DEPOSIT : Rs. 49,620.00

PERIOD OF CONTRACT : 12 MONTHS

Tenders shall be submitted in two parts simultaneously in separate sealed covers, superscribed as "COVER-I" and "COVER-II".

IMPORTANT NOTE:

- 1. All bidders to attend the PRE-BID MEETING on 24/02/2016 at 12.15 Hrs, in the office of Head-SE&M, NCBS. It is important for the vendor to attend the pre-bid meeting to understand the exact requirements.**
- 2. Currently, to maintain the similar Electrical system, 1 Supervisor, 4 Senior Technicians (Highly skilled), 4 Technicians (skilled) and 2 Helpers(unskilled) are engaged. In our experience, this is the bare minimum manpower requirement, to maintain he system. *However, contractors can specify manpower deployment pattern they propose to adopt for this work after thourouly studying the scope of the work and clearly understanding the same by attending the PRE-BID meeting. The vendors shall have all their doubts cleared in the PRE-BID meeting. It is completely contractor's responsibility to fix the staff deployment pattern and to fulfill the requirements of NCBS. The figure mentioned above is indicative only.***
- 3. PRICE BID (Cover-II), shall be submitted in separate cover and shall not be placed in TECHNICAL BID (cover-I).**

COVER-I shall contain the following:

- 1. EMD** as specified above in the form of Demand Draft of a Scheduled Bank guaranteed by the Reserve Bank of India, in favour of National Center for Biological Sciences, TIFR, Bangalore - 65. No other mode of payment for EMD be accepted.
- Entire tender document (Inclusive of Annexure-A to Annexure-E), duly signed & sealed in every page by the contractor, along with technical information. Any deviations from the tender conditions, specifications, makes etc in Annexure -C.
- Reference of similar completed & ongoing works.
- Confirmation saying that Schedule I (Annexure F) & Schedule II (Annexure G) are completely filled, and kept in price bid.
- Site Organization Chart, list of tools, construction equipment & machinery.
- Valid Labor license to undertake Electrical AMC work, valid PF and valid ESI registration copies etc.

COVER-II shall contain the following:

1. Schedule-I (Annexure-F), along with detailed breakup as per the given format.
2. Schedule-II (Annexure-G) as per the given format.

Tenders with COVER-I and COVER-II will be received up to 14.00 hrs on 29/02/2016 by the undersigned at the above address.

COVER-I of the tender will be opened on the same day after 16.00 hrs in the presence of attending tenderers. Opening of COVER-II (Price bid) will be intimated only to those tenderers who are qualified after evaluation of PART-I.

If clarifications are sought by the contractor during the bidding period, the same should be in writing. Both the clarifications from the tenderer and the response to the clarifications from **NCBS** should be in writing and all such correspondences should be enclosed along with **COVER-I**.

Director, NCBS does not bind himself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders or to allot parts of the works to different agencies without assigning any reason thereof.

Bids validity: Bids shall be valid for 90 days from the last date of its submission.

NOTE:

1. Schedule-II (Annexure-G), shall be operated on 'as and when required basis' only. Quantity mentioned in Schedule-II is indicative only. Quantity may increase or decrease as per the Institute's requirement. NCBS, at its discretion may or may not operate schedule-II. Hence, Schedule-II (Annexure G) will not be taken in to account for price bid comparison.

2. Each and every page of the offered bid shall bear the dated signature and seal of the contractor.

Sd/-

HEAD – SE&M.